

Resolution 2017-39
Classify Records/Patrol Stat Sheets/KCSO

WHEREAS, Idaho Code §31-871 requires county records be classified as permanent, semi-permanent, or temporary; and,

WHEREAS, Idaho Code §31-871 defines permanent records, semi-permanent records, and temporary records, and further allows for records not included within those definitions to be classified as permanent, semi-permanent or temporary by the Board of County Commissioners; and,

WHEREAS, Idaho Code §31-871 provides that permanent records shall be retained for not less than ten (10) years; semi-permanent records shall be retained for not less than five (5) years after the date of issuance or completion of the matter contained within the record; and temporary records shall be retained for not less than two (2) years;

WHEREAS, the Kootenai County Sheriff's Office has in its possession Patrol Stat Sheets dating from January 2011 through December 2014 which it maintains in the regular course of business; and

WHEREAS, the records referenced hereinabove have been categorized as temporary records based upon document type and age, and as such said records are ready for formal classification and eligible for destruction.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Patrol Stat Sheets dating from January 2011 through December 2014 be classified as temporary records, as such records have surpassed the statutory retention period for public records.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Fillios, seconded by Commissioner Bingham, the following vote was recorded:

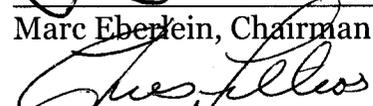
Commissioner Bingham:	Aye
Commissioner Fillios:	Aye
Chairman Green:	Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 4th day of April, 2017.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS



Marc Eberlein, Chairman



Chris Fillios, Commissioner



Bob Bingham, Commissioner

ATTEST
JIM BRANNON, CLERK

By: 

Deputy Clerk

