

**Resolution 2017-87**  
**Classify Records/Medical Records/Miscellaneous Records/KCSO**

**WHEREAS**, *Idaho Code* §31-871 requires county records be classified as permanent, semi-permanent, or temporary; and,

**WHEREAS**, *Idaho Code* §31-871 defines permanent records, semi-permanent records and temporary records, and further allows for records not included within those definitions to be classified as permanent, semi-permanent or temporary by the Board of County Commissioners; and,

**WHEREAS**, *Idaho Code* §31-871 provides that permanent records shall be retained for not less than ten (10) years; semi-permanent records shall be retained for not less than five (5) years after the date of issuance or completion of the matter contained within the records; and temporary records shall be retained for not less than two (2) years;

**NOW THEREFORE, IT IS HEREBY RESOLVED** that the records which are maintained by the Kootenai County Sheriff's Office, Custody Division (attached as Exhibit "A" and incorporated herein by reference) be classified as temporary records.

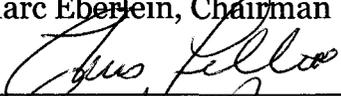
Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Bingham, seconded by Commissioner Fillios, the following vote was recorded:

Commissioner Bingham:	Aye
Commissioner Fillios:	Aye
Chairman Eberlein:	Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 3<sup>rd</sup> day of October, 2017.

KOOTENAI COUNTY  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Marc Eberlein, Chairman

  
\_\_\_\_\_  
Chris Fillios, Commissioner

  
\_\_\_\_\_  
Bob Bingham, Commissioner

ATTEST:  
JIM BRANNON, CLERK

By:   
\_\_\_\_\_  
Deputy Clerk



The seal is circular with a double-line border. The outer ring contains the text "KOOTENAI COUNTY" at the top and "STATE OF IDAHO" at the bottom. The inner ring contains "OFFICE OF THE RECORDER" and "FIRST DISTRICT". The center of the seal contains the text "DEPUTY CLERK".