

**Resolution 2016-23**  
**Classify Records/Medical Records/Miscellaneous Records/KCSO**

**WHEREAS**, *Idaho Code* §31-871 requires county records be classified as permanent, semi-permanent, or temporary; and,

**WHEREAS**, *Idaho Code* §31-871 defines permanent records, semi-permanent records and temporary records, and further allows for records not included within those definitions to be classified as permanent, semi-permanent or temporary by the Board of County Commissioners; and,

**WHEREAS**, *Idaho Code* §31-871 provides that permanent records shall be retained for not less than ten (10) years; semi-permanent records shall be retained for not less than five (5) years after the date of issuance or completion of the matter contained within the records; and temporary records shall be retained for not less than two (2) years;

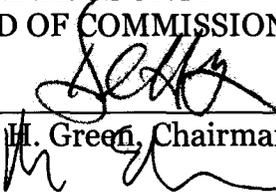
**NOW THEREFORE, IT IS HEREBY RESOLVED** that the records which are maintained by the Kootenai County Sheriff's Office, Custody Division (attached as Exhibit "A" and incorporated herein by reference) be classified as temporary records.

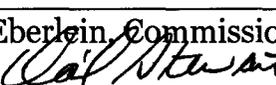
Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Stewart, seconded by Commissioner Eberlein, the following vote was recorded:

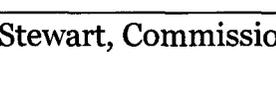
Commissioner Stewart:	Aye
Commissioner Eberlein:	Aye
Chairman Green:	Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 16<sup>th</sup> day of February, 2016.

KOOTENAI COUNTY  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Daniel H. Green, Chairman

  
\_\_\_\_\_  
Marc Eberlein, Commissioner

  
\_\_\_\_\_  
David Stewart, Commissioner

ATTEST:  
JIM BRANNON, CLERK

By:   
\_\_\_\_\_  
Deputy Clerk

