

Resolution 2016-129

(Classification of Records of the Kootenai County Elections Department)

WHEREAS, the records of the Kootenai County Elections Department are county records under *Idaho Code* §34-217 and §31-871

WHEREAS, County election records shall be maintained by the county clerk for the period specified beginning with the date the record is created or has become no longer valid, whichever is greater;

NOW THEREFORE, IT IS HEREBY RESOLVED that the following records within the care, custody, and control of the Kootenai County Elections Department, to wit:

2011 November City and Fire District Election:

- Poll Books (1 box);
34-217(1)(b), five year retention

2011 Absentee Reports:

- List of Absentee Voters (1 envelope);
34-217(1)(e), five year retention

2014 August No Election:

- Absentee ballot requests (1 box)
 - 34-217(2)(b), two year retention

2014 November General Election:

- Voted ballots (28 boxes);
 - 34-217(2)(d), two year retention
- Absentee ballot requests and ballot stubs (6 boxes)
 - 34-217(2)(b), two year retention
- Absentee ballot affidavit envelopes (6 boxes)
 - 34-217(3)(a), one year retention
- Test deck ballots (3 boxes);
 - 31-871(c) as these are not addressed by 34-217, two year temporary retention
- Stubs (from voted ballots) (4 boxes);
 - 31-871(c) as these are not addressed by 34-217, two year temporary retention
- Voided Absentee ballots (1 box);
 - 31-871(c) as these are not addressed by 34-217, two year temporary retention

2014 May Primary Election:

- Unused ballots (31 boxes);
 - 34-217(4), 60 day retention

FURTHER, that the foregoing election records have surpassed the requisite time under *Idaho Code* §34-217 and §31-871 for retention.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Stewart, seconded by Commissioner Eberlein, the following vote was recorded:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 20th day of December, 2016.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS



Daniel H. Green, Chairman



Marc Eberlein, Commissioner

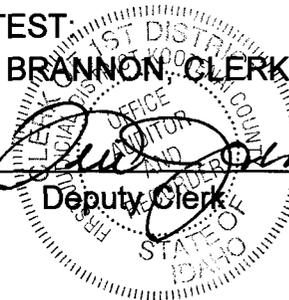


David Stewart, Commissioner

ATTEST:
JIM BRANNON, CLERK

By: 

Deputy Clerk



C: Auditor; Elections