

Poll Worker Training Questions

Registration:

1. **Can a voter use a driver's license from another state when registering?** Yes, as long as they also show some other document with their name, current residence address, and a date at least 30 days prior to the election.
2. **For students, can we use their school ID card and report card?** Yes, as long as the report card lists their name, address where they are registering and a date at least 30 days prior to the election.
3. **What if a voter is a student, has just turned 18, and has nothing for proof?** They still have to show Photo ID and proof of residency.
4. **If the voter has moved within 30 days what do they need to show?** They will need to show proof of residency at both locations but if this happens please call the Elections Office for direction.
5. **Does the voter need to re-register if they have moved within the last 30 days?** Yes, any time a voter moves they must re-register. They would need to show proof of residency at both residences within the City and/or taxing district being voted.
6. **Should we fill out the registration cards for the voter?** Only fill out a registration card for a voter if they ask for assistance. If it's apparent that they need some assistance you may offer your help.
7. **If someone's name has changed do they have to show proof of residency?** Yes, you are required to follow the registration procedures.
8. **What if a new voter doesn't have proof of residency for 30 days?** They will not be able to vote.
9. **If the voter's photo ID is expired can we use it for identification?** Yes, we CAN use an expired photo ID, but they must also have the supporting proof of residency document.
10. **Does proof of residency have to have the voter's name on it?** Yes, it must have the voter's name on the document.
11. **Can a voter use their Fish & Game license for proof of residency?** Yes, as long as it has their name, residence address, and there is a date on the license and is at least 30 days old.
12. **If a voter does not have a driver's license but has an Idaho ID card can the voter put the Idaho ID number down where the driver's license number goes on the Registration Card?** Yes.
13. **Can a voter use a paperless bill to verify proof of residency?** Yes. However, if you are not comfortable with what they are showing you call the office.
14. **Will a P.O. Box work for a voters address?** No, they must have a residence address.
15. **If a voter comes into the Precinct and fills out a registration card but does not vote how do we handle the registration card?** Put a note on the registration card they did not vote and **DO NOT** stamp resident verified and **DO NOT** put it in your registration card envelope (please attach it to the outside of the envelope).

Photo Identification for Voting:

1. **If the voter's name is in the Poll Book do they have to show ID?** Yes, every voter must show photo ID or sign a personal identification affidavit.
2. **If the voter's photo ID is expired can we use it for identification?** Yes, we CAN use an expired photo ID as long as it is one of the acceptable forms of ID, the photo matches the voter and the name matches the poll book.
3. **If the voter is already registered can they use an out of state driver's license for photo ID?** No, they must show one of the acceptable forms of ID listed on the sheet provided for the poll book clerk. If they do not have one of those acceptable forms they may sign the personal identification affidavit.
4. **What is the Idaho Code for identification requirements?** Idaho Code 34-1113 addresses photo identification at the polls.
5. **If a person is an Election Day Registrant and doesn't want to show photo ID, can they sign the affidavit?** No, they must show photo ID.
6. **Who signs the bottom of the affidavit after the voter fills in the top part?** The Judge does.
7. **What if a voter refuses to show picture ID and will not sign an affidavit?** DO NOT LET THEM VOTE. It is illegal.
8. **Will a Costco card work for photo ID?** NO.

Poll Book:

1. **Can you go to the end of the Poll Book and just put all new registrants in Alpha order?** No, new registrants should be entered on the blank pages provided at the end of each alphabetical section of the poll book and written in red pen.
2. **If a voter registers with a hyphen last name like Smith-Jones, in which alphabet letter section do you write the name?** You write the voters name in the back of section S.
3. **What if someone signs on their spouse's line in the poll book?** You can use arrows to indicate a correction. **DO NOT USE WHITE OUT!**
4. **Can the time notated on the sequence card be done hourly if there are only a few voters?** Yes.
5. **Where are we supposed to write the time?** On the sequence cards between the columns in the blank space every hour.
6. **Should the clerk put their initials in the remarks column when they make a notation?** Yes, please do.

Challenges:

1. **If a voter tells a clerk that her husband no longer lives at the address listed in the Poll Book, what do we do?** Have the person make a challenge in the Poll book. If it is after they have signed the poll book or voted then leave a note for the Elections Office.

Issuing the Ballot:

1. **Do we open the sealed stamp envelope in front of the first voter?** Yes. **Is this new?** No.

Ballots:

1. **What if we have a spoiled ballot?** Put it in your spoiled ballot envelope. Make a notation in the Poll Book, to help account for that ballot when you are counting at the end of the day.
2. **If a voter messes up on a ballot can we issue them a new one?** Yes, spoil that ballot, issue a new one, and make a notation in the Poll book. Spoiled ballots go in the spoiled ballot envelope.

Electioneering:

1. **How far away do people need to be from the building if they are electioneering?**
Electioneering is not allowed within 100 feet of the building where voting is taking place. Check the surroundings of your Polling Place and make sure there are no signs within that distance. Be sure to use your electioneering map.
2. **Can we have a copy of the Idaho Code that pertains to loitering and electioneering at the polling place?** The copy of the Idaho Code that pertains to electioneering is located in the Judges packet. The code that addresses a person who is loitering without voting is IC 18-2306 (located at the back of your Idaho Code book).

Receiving the Ballot:

1. **Do we announce the voter's name and city or just their name?** Just the name.
2. **What do we do if a voter refuses to give their name and city?** Bring the situation to the attention of your Judge. Judges try to educate the voter on the code that requires the voter to state their name and city. If they still refuse (they walk away, etc.), try to determine who they were so that the Receiving Clerk may check them off the registered voter list. **Should we call the Elections Office?** Yes, and make a notation in the Poll book.
3. **If a voter accidentally puts the secrecy sleeve into the ballot box can we open it and take it out?**
No, never open the ballot box once ballots have been deposited.
4. **Does the voter have to deposit the ballot into the ballot Box?** No, the clerk can do that, in fact we prefer that a Poll worker does this, but the voter can if they prefer.
5. **Why do we need the Registered Voters List?** Idaho Code 34-1107 requires you to "record that the elector has voted" and the Secretary of State's directive is to record that information in either a second poll book or a registered voter list.
6. **Do we need to write the voter's name on the list if they are an Election Day registrant?** Yes, please record the name of a new registrant at the end of the registered voter list on the blank page provided.
7. **Does this list include ALL registered voters in the County?** No, only the registered voters in your Precinct.
8. **Do we check off the voter's name as they vote on this list as well as the Poll book?** It is only necessary to check off the name on the registered voter list.

Supplies:

1. **Will there be an Automark voting machine at the Polling Place?** Yes, In even year elections. In odd years there is one available during Early voting at the Elections Office.
2. **Does every Precinct get a handicap voting booth?** Yes, look for the bag with the white handle and a handicap symbol on the side of the bag and the booth.
3. **Is there a separate envelope for the spoiled ballots?** Yes, it will be in the supply box labeled as such.
4. **What should we do with the broken seals?** You can put the broken seals in you **supply** box.
5. **How many maps does each Precinct get?** You get 2 maps for your Precinct.

Absentee Ballots:

1. **What if a voter comes in with an absentee ballot?** If they wish to turn in the ballot, they must take it to the Elections Office by 8:00pm on Election Day. Otherwise you will need to call the Elections Office to void the ballot and let them vote in person at the Precinct.
2. **What if the voter drops their absentee ballot into the ballot box before we can stop them?** Let them know the ballot becomes invalid when this happens and they should call the office to have it voided, so they can vote at the Precinct. If this happens please notify the Elections Office.
3. **What if absentee received is printed in the Poll book?** If the poll book is stamped "ABSENTEE RECEIVED", then they have already voted and are not allowed to vote at the Precinct.
4. **Where do the voided ballots go if a voter brings one in?** They go in your Voided Envelope.

Miscellaneous:

1. **Can we deliver 2 Precincts ballots and supplies in one car?** Yes, as long as you share the same polling place.
2. **Does it have to be the Judge that returns the ballots to Elections Office at end of day?** No, the ballots can be returned by Poll Workers, as long as you have two people.
3. **Does the Search & Rescue have to sign off when they pick up ballots and supplies?** The Search and Rescue teams sign off when they deliver the ballots and supplies at the Elections Office. If you are not sure if they are a Search & Rescue worker please feel free to ask for ID or call the office.
4. **What if a voter comes in and is adamant they are eligible to vote?** Check the address summary, get your Judge, and show them the map if needed. If they are still saying they should be able to vote call the office and we will talk with them.
5. **How long is a voters name in the poll book if they have not been voting?** If a voter has not voted in the last 4 years the voter will be purged and they will need to re-register.

Party Affiliation:

1. **When did party affiliation become a requirement?** Affiliation came into effect in 2012.
2. **Can re-registrants change their affiliation?** Yes, if they have moved or have changed their name and are re-registering then they can select a different affiliation.
3. **Will their Party Affiliation stay with them?** Yes, unless they change it after the Election.
4. **When can a person change their affiliation?** At any time until the 10th Friday prior to a primary election, an elector may change their political party affiliation or become “unaffiliated” by filing a signed form with the county clerk as provided for in [Idaho Code § 34-704](#).
5. **Will we have Party Affiliation forms for people to fill out?** No.
6. **If a person is “Unaffiliated” and wants to affiliate do they need to re-register?** No, they just need to affiliate with the poll book clerk.
7. **Once a voter signs the poll book can they change their ballot choice?** No, once they sign that’s it, they cannot change their ballot choice.
8. **Does the Non-partisan ballot have only the judges on it?** Yes.