

**RESOLUTION NO. 2014-78**  
**Community Development Fee Schedule**

**WHEREAS**, sections 31-870 and 63-1311A, Idaho Code, provide that the boards of county commissioners of each county in Idaho may collect fees for services provided; and

**WHEREAS**, it is necessary to periodically adjust the fees charged for various applications, plan reviews, inspections and other services provided by Kootenai County Community Development in order to help defray the public costs of such services; and

**WHEREAS**, the Board of County Commissioners has adopted an administrative procedure for approval of a new use, annual special event locations, necessitating the adoption of a new fee to defray the cost of processing such applications;

**NOW THEREFORE, BE IT HEREBY RESOLVED** that the following fee schedule shall become effective immediately.

**BE IT FURTHER RESOLVED** that the fees adopted herein shall be administered by Kootenai County Community Development.

<b>BUILDING DIVISION FEES</b>	
Building Permits- Building permit fees shall be charged in accordance with the 1997 Uniform Building Code, Building Permit Fees, attached as Exhibit A.	1997 UBC (Exhibit A)
Valuations- Building and structural valuations, for fee purposes, shall be set by the Building Official based on local information and the most current data published by the International Code Council.	Local data & ICC Table (Exhibit B)
Specific Building Permit Fees	See Exhibit C
Mechanical Permit Fees	See Exhibit D
Minor Permit (minimum fee for all structures not addressed otherwise)	Greater of above fees or \$65.00
Plan Review- residential structures including residential additions.	30% of permit fee
Plan Review- commercial structures	65% of permit fee
Additional Plan Review required by changes or revisions to plans <i>Note: A full plan review fee may be required if plans are significantly modified.</i> <b>A new building permit is required for plan revisions which add square footage.</b>	\$200.00 Administrative fee

<b>BUILDING DIVISION FEES (cont.)</b>	
Building Re-inspection	\$65.00
Temporary CO	\$200.00
Lifting of Notice to Title	\$300.00

<b>PLANNING DIVISION FEES</b>		
<i>Land Divisions, Condominiums and Planned Unit Developments (PUDs)</i>		
Sketch Plan Review and Site Visit	\$90.00	
Minor Subdivision or Condominium Plat	\$500.00	
Major Subdivision	Application for Preliminary Approval	\$500.00 + \$50.00 per lot
	Application for Final Approval	\$500.00 + \$50.00 per lot
Subdivision Inspection	\$110.00	
Administration of Financial Guarantee (subdivision)	\$220.00	
Extension Request	\$250.00	
Minor Replat or Amendment	\$250.00	
Plat Vacation	\$400.00	
PUDs	Preliminary Approval with subdivision	\$1,100.00
	Preliminary Approval without subdivision	\$1,650.00
	Final Approval with subdivision	\$1,100.00
	Final Approval without subdivision	\$1,650.00
PUD Amendment	\$550.00	
<i>Zoning</i>		
Residential Building Permit Review	\$35.00	
Commercial Building Permit Review	\$110.00	
Revised Site Plan	\$35.00	
Sign Plan Review	\$50.00	
Temporary Hardship Permit	\$220.00	
Temporary Hardship Permit Renewal	\$55.00	
Home Occupation	\$100.00	
Zone Change	\$1,100.00	
Variance	\$400.00	
Special Notice Permit	\$300.00	
Accessory Living Unit	\$300.00	
Annual Special Event Location Permit	\$400.00	
Conditional Use Permit	Non-commercial	\$400.00
	Commercial (value <\$1 million)	\$750.00
	Commercial (value >\$1 million)	\$750.00 + \$35.00 per hour

<b>Zoning (cont.)</b>	
Conditional Zoning Development Agreement	\$2,750.00
Amend Development Agreement	\$1,650.00
Certificate of Nonconforming Use	\$55.00
<b>Text Amendments</b>	
Comprehensive Plan Amendment	\$1,650.00
Ordinance Text Amendment	\$1,650.00
<b>Public Notices</b>	
Advertising	\$40.00 or actual cost, if greater
Ordinance Publication (Zone Changes, Ordinance and Comprehensive Plan Amendments)	\$55.00 or actual cost, if greater
Hearing Agenda Mailing List	\$30.00 per year

<b>DEPARTMENT-WIDE FEES</b>	
<b>Publications</b>	
Idaho Manufactured Home Installation Standard	\$4.00
Site Disturbance Plan Requirements for High Risk Sites	\$2.00
Subdivision Ordinance	\$2.00
Zoning Ordinance	\$5.00
Comprehensive Plan	\$4.00
<b>Reproduction</b>	
Copies	Per then-current BOCC resolution
Transcription	\$25.00 per hour + \$4.50 per page
Audio Reproduction	\$11.00 per tape, disc, drive or other similar media
<b>General Fees</b>	
Hearing Examiner	\$180.00 per case
Hearing Examiner site inspection	\$65.00 per case
Reschedule Hearing	\$200.00
Condition Modification	\$300.00
Investigation of Code Violation (charged if a code violation is identified)	Greater of permit fee, or if no permit required: First Inspection: \$80.00 Re-inspections: \$65.00 each
Road Name Change	\$220.00
Site Disturbance Plan Review	\$35.00 per hour (\$70.00 minimum)
Administration of Financial Guarantee (non- subdivision)	\$55.00

<b>General Fees (cont.)</b>	
Inspections, including Residential Site Disturbance, and Design/Site Disturbance Inspection of Commercial or Public Facility	\$65.00
Low Value Vehicle Appraisal (Code Enforcement)	\$20.00 per vehicle
Administrative Exception	\$100.00
Appeal of Administrative Determination	\$200.00
Engineering or Specialist Review	Actual Cost + 15%
Research, Free Split Review and Other Similar Services	\$35.00 per hour
Acceptance of Subpoenas	Per Idaho Code or Idaho Rules of Civil Procedure, as applicable

**BE IT FURTHER RESOLVED** that this Resolution shall supersede, repeal and replace all previously adopted fee resolutions pertaining to Kootenai County Community Development and its predecessors.

Upon a motion to adopt the foregoing Resolution, made by Commissioner Green, and seconded by Commissioner Nelson, the following vote was recorded:

Commissioner Nelson: *AYE*  
 Commissioner Green: *AYE*  
 Chairman Tondee: *AYE*

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of County Commissioners of Kootenai County, Idaho on this 6<sup>TH</sup> day of November, 2014.

**KOOTENAI COUNTY  
 BOARD OF COMMISSIONERS**

*W. Todd Tondee*  
 W. Todd Tondee, Chairman

*Daniel H. Green*  
 Daniel H. Green, Commissioner

*Jai K. Nelson*  
 Jai K. Nelson, Commissioner

**ATTEST:**  
 JIM BRANNON, CLERK

By: *Kathryn*  
 Deputy Clerk

