

**Resolution 2014-94**  
**(Classification of Records of the Kootenai County Elections Department)**

**WHEREAS**, the records of the Kootenai County Elections Department are county records under *Idaho Code* §34-217 and §31-871

**WHEREAS**, County election records shall be maintained by the county clerk for the period specified beginning with the date the record is created or has become no longer valid, whichever is greater;

**NOW THEREFORE, IT IS HEREBY RESOLVED** that the following records within the care, custody, and control of the Kootenai County Elections Department, to wit:

2009 November City Election:

- Poll Books (2 boxes);
  - 34-217(1)(b), five year retention
- Poll Books (CdA) (1 box);
  - 34-217(1)(b), five year retention

2012 August School District Levy Election

- Voted ballots (9 boxes);
  - 34-217(2)(d), two year retention
- Absentee ballot requests and ballot stubs (5 boxes);
  - 31-871(c) as these are not addressed by 34-217, two year temporary retention
- Stubs (from voted ballots) (1 box);
  - 31-871(c) as these are not addressed by 34-217, two year temporary retention
- Test deck ballots (1 box);
  - 31-871(c) as these are not addressed by 34-217, two year temporary retention
- Absentee ballot affidavit envelopes (1 box);
  - 34-217(3)(a), one year retention
- Voided Absentee ballots (1box);
  - 31-871(c) as these are not addressed by 34-217, two year temporary retention

2012 November General Election

- Voted ballots (76 boxes);
  - 34-217(2)(d), two year retention
- Absentee ballot requests and ballot stubs (25 boxes);
  - 31-871(c) as these are not addressed by 34-217, two year temporary retention
- Stubs (from voted ballots) (12 boxes);
  - 31-871(c) as these are not addressed by 34-217, two year temporary retention
- Tally Books (3 boxes)
  - 34-217 (2)(c), two year retention
- Test deck ballots (6 boxes);
  - 31-871(c) as these are not addressed by 34-217, two year temporary retention
- Absentee ballot affidavit envelopes (14 boxes);
  - 34-217(3)(a), one year retention
- Voided Absentee ballots (1 box);
  - 31-871(c) as these are not addressed by 34-217, two year temporary retention

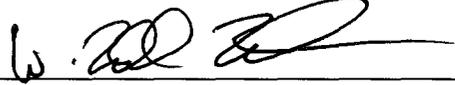
**FURTHER**, that the foregoing election records have surpassed the requisite time under *Idaho Code* §34-217 and §31-871 for retention.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Nelson, seconded by Commissioner Tondee, the following vote was recorded:

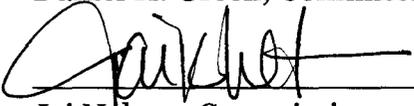
Commissioner Nelson:	Aye
Commissioner Green:	Excused
Chairman Tondee:	Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 30th day of December, 2014.

KOOTENAI COUNTY  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
W. Todd Tondee, Chairman

Excused  
\_\_\_\_\_  
Daniel H. Green, Commissioner

  
\_\_\_\_\_  
Jai Nelson, Commissioner

C: Auditor; Elections

ATTEST:

JIM BRANNON, CLERK

By:  \_\_\_\_\_

