



Steven D. Matheson
Kootenai County Treasurer

Jill Smith
Chief Deputy Treasurer

451 Government Way
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MEMORANDUM

TO: Board of County Commissioners
FROM: Jill Smith, Chief Deputy Treasurer
RE: Requesting Transfer of Archival Historic Records
DATE: October 29, 2025

We respectfully request authorization to transfer Kootenai County Treasurer's historic office records dated from 1887 – 1988, located in large, bound, books, to the Museum of North Idaho for archival storage. See attached Exhibit "A" for a specific list.

Thank you for your assistance and if you have any questions, please do not hesitate to contact me.

Respectfully submitted,

Jill Smith, Chief Deputy Treasurer

APPROVAL or DENIAL (please check one)

Exhibit "A"

Kootenai County Treasurer's Records for Archival Storage

7/1/1981 Investments Ledger
1987-88 Cash Advance Ledger
1893-1909 Index - Payment Listing
1915 Bonds and Interest Fund
1887 Journal - Funds to Districts
1889-90 Bond and Interest Fund
1899 TR Journal - General Funds
1907-09 TR General Ledger
1957-62 TR Cash Book #2
1943-46 TR Cash Book
1966-69 TR Cash Book #4
1982-86 TR Cash Book #11
1972-75 TR Cash Book #6
1927-30 TR Cash Book
Index to Register of Actions - Book F
1895-96 TR Journal
1905-08 TR Day Book
AZB Sectional Post Binder
1983 Check Register Sheets
1984-86 TR Ledger
1982-84 TR Ledger
1986-88 TR Ledger
1977-79 TR Ledger
1981-82 TR Ledger
1975-76 TR Ledger
1977-83 TR Tax Collection Ledger
1984-88 TR Tax Collection Ledger
1897-98 TR Tax Collection #3
1959 Metsker's Atlas of Kootenai County
1914 TR Cash Book
1905 TR Cash Book
1940 TR Cash Book
1932 TR Cash Book
1949 TR Cash Book
1969 TR Cash Book #5
1910-11 TR Cash Book
1916 TR Cash Book
1912 TR Cash Book
1909-10 TR Journal
1912 TR General Ledger
1962 TR Cash Book #3
1911-12 TR General Ledger

1907-08 TR Cash Book
1953 TR Cash Book #1
1904 Tax Collector Register Ledger
1902 Tax Collector Register Ledger #6
TR Name Index of Books
1911-15 AZB Sectional Post Binder
1974 TR Journal Warrants of Distrain
1922 TR Cash Book
1900-02 TR Special Ledger
1919 TR Cash Book
1979 TR Cash Book #9
1977 TR Cash Book #8
1946 TR Cash Book
1975 TR Cash Book #7
1901 TR Cash Book B
1900 TR Cash Book
1897-98 TR Journal
1980 TR Cash Book #10
1914 TR Cash Book
1928 TR Cash Book
1903 TR Journal
