

**IN THE DISTRICT COURTS OF THE FIRST JUDICIAL DISTRICT  
OF THE STATE OF IDAHO**

<b>ORDER REGARDING DISTRICT COURT FUNDS &amp; TRANSCRIPT COSTS</b>	<b>ADMINISTRATIVE ORDER</b>  <b>J25-DW.1</b>
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**WHEREAS**, the district court fund is a finite county resource it must be managed in a manner that equitably provides for its intended statutory purposes; and

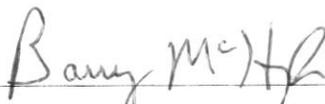
**WHEREAS**, Idaho Code 31-3220(5) permits a court to authorize payments from this fund for the costs associated with the preparation of a record and/or transcript for use on appeal upon a showing of indigency;

**NOW, THEREFORE, IT IS HEREBY ORDERED** that payments from the district court fund for the purpose of the preparation of the record and/or transcript for use on appeal are capped at five thousand dollars (\$5,000) per request.

**IT IS FURTHER ORDERED** that this monetary cap does not preclude an indigent requester from establishing and executing a separate payment arrangement with the assigned court reporter for additional record or transcript costs.

**IT IS FURTHER ORDERED** that any request for district court funds exceeding five thousand dollars (\$5,000) for the above-stated purpose must be submitted to and approved by the Administrative Judge for the First District.

DATED: 12/11/25

  
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Barry McHugh, Administrative District Judge

cc: Elected Clerks of the Kootenai County  
Trial Court Administrator, Lisa Chesebro  
Administrative Director of the Courts