



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

BRUCE E. MATTARE • LESLIE DUNCAN • MARC EBERLEIN

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December 16, 2025

Elizabeth Boutin  
515 E. Montana Ave  
CDA, Idaho 83814

Dear Elizabeth,

Thank you for your willingness to continue serving as a Kootenai County volunteer. At the regular Business Meeting held on December 16, 2025, the Board of Commissioners voted to appoint you to the Kootenai County Historic Preservation Commission Advisory Board as a regular member. Your new term is effective immediately and will expire on December 31, 2028.

Enclosed for your information are the following documents:

- **Historic Preservation Board Member Roster**
- **Idaho Open Meeting Law Handbook**
- **Idaho Public Records Law Handbook**
- **Advisory Board Guidelines Information Sheet**

If you have any questions regarding any of this information, please don't hesitate to speak to your board chair or to contact our office.

We appreciate your participation in this important aspect of our county government. Please accept our thanks and best wishes.

Sincerely,

KOOTENAI COUNTY BOARD OF COMMISSIONERS

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Bruce Mattare, Chairman

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Leslie Duncan, Commissioner

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Marc Eberlein, Commissioner