

**Resolution 2026-01**  
**Classification of Records of the Kootenai County Elections Department**

**WHEREAS**, the records of the Kootenai County Elections Department are county records under *Idaho Code* §34-217 and §31-871; and

**WHEREAS**, County election records shall be maintained by the county clerk for the period specified beginning with the date the record is created or has become no longer valid, whichever is greater; and

**WHEREAS**, Kootenai County Elections has within its care, custody, and control various records which are specifically identified on Exhibit “A” attached hereto and incorporated herein by reference.

**NOW THEREFORE, IT IS HEREBY RESOLVED** that the records specifically identified on Exhibit “A” attached hereto and incorporated herein by reference are election records which have surpassed the requisite time under *Idaho Code* §34-217 and §31-871 for retention.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the following vote was recorded:

Commissioner Eberlein:  
Commissioner Duncan:  
Chairman Mattare:

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County on the \_\_\_\_ day of \_\_\_\_\_, 2026.

KOOTENAI COUNTY  
BOARD OF COMMISSIONERS

ATTEST:  
JENNIFER LOCKE, CLERK