



2026 Juvenile Justice Training Grant Application Form

Thursday, January 15, 2026

Applicant Description Kootenai County Sheriff's Office <https://www.kcsheriff.com/>

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Financial Director Brandi Falcon

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Address 2451 W. Dakota Ave
Hayden, Idaho, 83835

UEI Number: JDGLH97AM1R1

Current SAM Registration

The undersigned Chief Executive Official agrees, on behalf of the applicant agency, that:

1. Any grant awarded pursuant to this applicant shall be subject to and will be administered in conformity with (i) General Conditions applicable to the administration of Grants under the current Federal Acts; (ii) Conditions Applicable to the Fiscal Administration of Grants under the current Federal Acts; and (iii) Any Special Conditions contained in the grant award.
2. Any grant awarded pursuant to this application may (i) be terminated, (ii) be required to repay funds, or (iii) have fund payment discontinued by the Idaho Juvenile Justice Commission where it finds a substantial failure to comply with the provisions of current Federal Acts, including regulations promulgated thereunder, or any Grant Conditions referred to in (1) above; but only after notice and hearing and pursuant to all procedures set forth in the Federal Acts.
3. As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the assurances and certifications included in this application form.

Signature Chief Executive Official of sponsoring organization, i.e., City - Council Member or Mayor; County - County Commissioner; Native American Tribe – Tribal Council Member; Non-Profit – Officer of the Board/Executive Director; School District – Officer of the Board/Superintendent.

This MUST be signed, or the application will be considered non-responsive.

Printed Name

Leslie Duncan Kootenai County Commissioner

Date

Signature

PROJECT SUMMARY: Please provide a clear summary of your project:

Requesting this grant to provide our School Resource Deputies with important, job-related training that will be covered at the National School Resource Officer Conference. The SRO's that haven't been through basic, or advanced SRO certification and would be able to complete this during the conference. Our training budget has been cut, so we are reaching out for help. Requesting funds to help pay for travel costs, per diem, and conference fees. Our six SRO's serve four different school districts with a wide variety of different challenges. The training provided at the conference would help us to do our job more effectively.

Budget:

	Overview of Budget
Personnel	
Contract	
Travel	\$10,958.22
Equipment	
Other Costs	\$3,900
TOTAL COST	\$14,858.22

DESCRIPTION OF PROJECT: 45 Points

1. State the goals of the training you propose to implement. Describe how proposed training will improve the juvenile justice system. (10 points possible)

Further the SRO group's knowledge on school safety, crime prevention, drug use prevention, drug awareness, and mental health. If we can intervene in these areas, less kids will become a part of the juvenile justice system and will be more successful and contributing adults.

2. Describe how you will ensure training is provided to stakeholders statewide and include an estimate of the total number of individuals you intend to train. (10 points possible)

The information learned at these trainings will be brought back to thousands of kids, staff, and parents in the four school districts that we serve. We will be doing informal trainings, in classroom trainings, and community involved trainings, in partnership with local members of the juvenile justice system.

3. Describe the training format. How will the training be implemented (i.e., conference, webinar, multiple-site events. etc.)? Include sample agenda's pr class schedules. Provide a timeline. (10 points possible)

This training is a five-day conference with approximately 30 breakout sessions addressing various topics. Since the conference isn't until the end of June, all the topics have not been announced yet. The trainings that have been are the Nasro Basic SRO course (40 hours during the conference for those that haven't been through it yet), Nasro Advanced SRO course (24 hours during the conference), Nasro SRO Supervisors and Management (24 hours during the conference), and the Project UNITE: Four Integrated Systems for School Violence Prevention course (16 hours during the conference). We have two SRO's who haven't been through the Basic SRO class and two who need to take the Advanced SRO class.

Description of Project Documents:

Basic_School_Resource_Officer_... .docx

Course_Description,_Objectives_an... .pdf

SRO_Supervisor_and_Manageme... .docx

Course_Description,_Outline,_Cour... .pdf

4. Describe how you will incorporate stakeholder involvement in the planning for the proposed training. (10 points possible)

Staff, students, parents, community members, and members of the juvenile justice systems would be asked about times, places, and topics that would be most beneficial to everyone when planning these trainings.

5. Describe how you will ensure training is relevant, timely, evidence-based, and best practice. (5 points possible)

NASRO keeps all of their trainings up to date and relevant to the current times. The trainings from NASRO are evidence based and are best practice. The National Association of School Resource Officers (NASRO) was founded in 1991 as a non-profit to provide high-quality training for School Resource Officers (SROs) and promote safe learning environments through a three-pronged approach: law enforcement, public safety education, and informal counseling/mentoring, evolving from earlier 1950s police-youth partnership programs in cities like Flint, Michigan, but facing scrutiny for racial disparities, leading NASRO to advocate for specialized training to avoid negative impacts, especially on students of color.

A. PROJECT ADMINISTRATION: 15 Points

1. Identify the key officials for this project including Project Director and Financial Director. Other officials could include the Curriculum Board Members, etc., Attach Resumes for key officials. (5 points possible)

Lt. Erik Hedlund with the Kootenai County Sheriff's Office is the Project Director for this training. He oversees the SRO group and is very involved with making sure we have up to date training and information. Our Financial Director Brandi Falcon oversees all needed funding and making sure the money goes where intended.

Project Administration Documents:

2. Describe the organization's experience providing training on evidence-based and best practice approaches for juvenile justice. Include the types of trainings, topics, audience sizes,

and stakeholder groups participating (i.e., juvenile probation officers, courts, educators, etc.). (5 points possible)

This last summer, the Kootenai County Sheriff's Office hosted a two-week, 80-hour course for our SRO's to become D.A.R.E certified instructors. This was open to other law enforcement agencies, and we had approximately 20 SRO's attend. These SRO's are now teaching in classrooms around the area, using this extremely valuable training.

3. Provide current letters of support from program partners, project support, and commitment of resources by other agencies in the service area. (5 points possible)

I do not have any official letters of support for this grant. I learned about the grant only a few days ago and did not have enough time to gather this information due to the deadline.

File Upload

B. BUDGET INFORMATION: 20 Points

2. Provide a budget description detailing and justifying the need for each line-item cost. Provide the calculation factors for all costs shown on budget form (10 points possible)

Travel costs are based on the best airfare and hotel costs at the time of this grant application, and per diem costs are based on the GSA standard reimbursement rate. Hotel costs are for 6 nights. We would fly in the night before the conference and fly out the evening of the last day of the conference. The "other" cost is for conference registration fees at the time of this grant submission.

1. Budget Form (10 points:



C. PERFORMANCE MEASUREMENTS: 20 Points

1. Describe learning objectives for the proposed training. What new skills or knowledge will

participants gain from the training? (10 points possible)

Most of the course material has not been released yet due to the conference still being 6 months away. The course materials will be focused on anything SRO related and there will be approximately 30 breakout sessions. The SRO's that participate in the NASRO Basic, or Advanced courses will gain invaluable knowledge on how to be the best Law Enforcement Officer, Counselor/Mentor, and Educator they can be.

2. Describe how you will collect and report the following data elements (10 points possible)

Training request forms, time sheet logs, courses completed/hours spent log, and certificates earned from the conference would be used to collect and report these data elements.

Applicants must have some type of evaluation instrument to determine an increase in knowledge (copies of instruments should be attached to the proposal):

- A. Number of individuals trained;
- B. Number of hours of training provided;
- C. Number of individuals trained with increased knowledge;
- D. Number and type of certifications awarded (i.e., POST credit, CEU's)

Other Supporting Documents: