



**Idaho State Historic Preservation Office  
Certified Local Government Subgrant Application  
FY2026**

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**Application Coversheet**

**Applicant/Local Government**

Name: Kootenai County Historic Preservation Commission  
Address: 451 Government Way  
Address: Coeur d'Alene, Idaho  
Telephone: 208-446-1600  
UEI No.: \_\_\_\_\_

**City/County Staff Contact**

Name: Bruce Matare, Chair (BOCC); Jon Mueller, Chair (KCHC)  
Address: 451 Government Way  
Address: Coeur d'Alene, Idaho  
Telephone: 208-446-1600  
E-mail: \_\_\_\_\_

**Grant Coordinator (if different from City/County Staff Contact)**

Name: \_\_\_\_\_  
Address: 451 Government Way  
Address: Coeur d'Alene, Idaho  
Telephone: 208-446-1600  
E-mail: \_\_\_\_\_

**Budget Summary**

Total CLG Grant request: \$8000  
Total Matching share: \$8000  
Total cost of all project(s): \_\_\_\_\_  
Source(s) of match: Volunteer hours and expense, KCHPC budget funds  
**Please provide a more detailed budget breakdown on the attached budget form.**

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**Authorization**

The undersigned certifies that he/she is authorized to apply for this subgrant on behalf of the local government, to commit local matching funds to the project, and to enter into a contract if the subgrant is awarded.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
City/County Chief Elected Official's signature

Print: \_\_\_\_\_

Title: \_\_\_\_\_

## Part A: Proposed Project

### Project Description

Complete a separate Part A: Project Description for **each** proposed project. Please state the objectives, the work to be performed, how the project relates to the goals set forth in the Idaho State Historic Preservation Plan, how the project relates to any local goals or objectives, and how the project will meet the Secretary of the Interior's Standards.

#### OBJECTIVES:

KCHPC proposes to nominate the Post Falls/Spokane Street Water Tower (10KA2309) to the National Register of Historic Places. A determination of eligibility has evaluated the structure as eligible under Criterion A. The Spokane Street Water Tower is an elevated steel tank with hemispherical ellipsoidal-bottomed tank supported by four angled steel legs. Its finial-topped conical cap and tubular tank shell with a circular catwalk and support legs give it the "tin man" design. The tower was in use from 1908 to 1970s, leased to Louisiana Pacific sawmill until the mill ceased operations. It is owned by the City of Post Falls.

#### WORK TO BE PERFORMED:

In partnership with the City of Post Falls, owners of the resource, KCHPC proposes to prepare documentation and nomination application through volunteer time by KCHPC and contracted professional (s). The scope of work includes complete documentation which includes survey, context history, completion of the NRHP nomination application with attached photos, illustrations, maps, engineering data.

#### PROJECT IN RELATION TO GOALS OF IDAHO STATE HISTORIC PRESERVATION PLAN AND KOOTENAI COUNTY HISTORIC PRESERVATION PLAN:

Nomination of the tower creates community awareness of the importance of preservation under the KC Historic Preservation Plan goal of "building community awareness and investment in historic preservation and cultural heritage." The project "documents a historic resource and engages the community which raises awareness about historic preservation through involvement and awareness of the project," a component of the Idaho State Historic Preservation Plan.

#### SECRETARY OF THE INTERIOR STANDARDS TO BE MET:

Several KCHPC commissioners meet Secretary of Interior Standards for recording and evaluation of cultural resources. Contractor (s) will be hired to complete documentation and nomination application to meet the NPS, Sec. of Interior, and ISHPO standards.

### Final Products

CLG grant projects should result in a tangible product. Provide a detailed and specific list of the expected final products. Typical products include but are not limited to survey reports and forms; published document (e.g. walking tour guide); a National Register nomination; or similar. In some cases, the product may be an activity like a lecture or workshop. A short narrative describing the event must be submitted to the SHPO at the completion of the project. The narrative will describe the number of people attending, who composed the audience, and whether the project was carried out according to the proposal.

#### Final Products:

Survey Report  
National Register of Historic Places Nomination Application

Project: Spokane Street Water Tower NRHP Nomination

Applicant: KCHPC

## Timetable

Provide an anticipated timetable for carrying out the proposed project. Include significant milestones such as project commencement, issuing of RFPs, public engagement events, any necessary approvals, and projected completion.

January 31, 2026 Submit grant application to ISHPO

March-April 2026 Receive award notice

May-September 2026 Acquire appropriate informal or formal agreements between City of Post Falls and KCHPC with receipt of grant funding.

September-December 2026 Prepare Request for Proposal for contractors, begin project, submit drafts to ISHPO. "Check-in" reporting to SHPO October 2026

January 2027 Prepare final document and submit to ISHPO for submittal to Idaho State Historical Society Sites Review Board.

April 2027 "Check-in" with ISHPO.

May 2027 Present nomination to Idaho Historic Sites Review Board.

May-December 2027 Placement on National Register of Historic Places

September 1, 2028 or at project completion--After all reviews, final reimbursement request to SHPO.

## Key Staff/Personnel

Provide a list of the key staff or personnel who will be involved in the proposed project, including a brief description of the roles and responsibilities for each member. Any anticipated subcontractors to be hired can simply be identified as such (e.g. - "consultant," "architect," "building contractor," et cetera).

Contracted consultant

Volunteers:

Kootenai County Historic Preservation Commissioners:

Courtney Beebe (B.A. History, Public Historian, J.D. (Attorney), meets NPS quals)

Jon Mueller (Landscape Architect, Historic Preservationist, meets NPS quals)

Elizabeth Boutin (M.A. Museum Studies, Museum Collection and Management)

Laurie Mauser (M.A., RPA archaeologist, meets Sec of Interior and NPS quals)

Lauren McCroskey (M.A. Architectural Historian, meets Sec of Interior and NPS quals)

Don Walters (History Educator)

Walter Burns (Historic Restoration, Planning and Preservation, Professional, meet NPS quals)

Kootenai County personnel in consultation

City of Post Falls personnel in consultation

## Attachments (Surveys, A&D, reprinting)

Attach any additional documents in support of this project application. Note: some project types have **required** attachments; please refer to Chapter VII of the Idaho CLG Grants Manual for details on these requirements.

Have you included any/all attachments for the project?

Yes

No

Project: Spokane Street Water Tower NRHP Nomination

Applicant: KCHPC

**Part B: Project Budget**

**Applicant:** KCHPC

**Project:** Spokane Street Water Tower NRHP Nomination

Provide a breakdown of the budget items for this specific project. Include hourly or daily rates for professional fees, costs for specific project items, and any associated travel costs. For any cash matches from the Applicant, please include the source of the matching money (e.g. - CDBG, Idaho Heritage Trust, private donation, et cetera).

Item	Federal Share	Local Match		Total
		Cash	In-Kind	
Grant Project Consultant Fees	\$ 8,000.00			\$ 8,000.00
Staff time			\$ 1,000.00	\$ 1,000.00
HPC time and expenses			\$ 6,000.00	\$ 6,000.00
Other volunteer time			\$ 1,000.00	\$ 1,000.00
				\$ 0.00
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				\$ 0.00
<b>Subtotals</b>		\$ 0.00	\$ 8,000.00	
<b>Totals</b>	<b>\$ 8,000.00</b>	<b>\$ 8,000.00</b>		<b>\$ 16,000.00</b>