

Resolution 2026-32
Destroy Digital Records/Treasurer

WHEREAS, *Idaho Code* §31-871 states that county records may only be destroyed by resolution of the Board of County Commissioners and

WHEREAS, an audit of certain county records has been performed and legal advice regarding the disposal of these records has been received; and

WHEREAS, *Idaho Code* §31-871 requires the resolution ordering destruction and disposition of records to list, in detail, records to be destroyed; and

NOW THEREFORE, IT IS HEREBY RESOLVED that the records of the Kootenai County Treasurer’s Office included in the attached “Memorandum”, which were classified in Resolution 2026- 31 and are maintained digitally in OnBase, are authorized to be destroyed after January 1st in the year following the year they reach their retention period.

BE IT HEREBY FURTHER RESOLVED that the destruction and disposition of the records shall be under the direction and supervision of the Clerk of the Kootenai County Board of Commissioners.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner _____, seconded by Commissioner _____, the following vote was recorded:

Commissioner Eberlein:
Commissioner Duncan:
Chairman Mattare:

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 24th day of February, 2026.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS

ATTEST:
JENNIFER LOCKE, CLERK