

## **REGULATORY MARKER APPLICATION INSTRUCTIONS**

The information you provide on the application form is very important to the review process. Please read the entire application to become familiar with the various types of information and documents required. Incomplete applications will not be considered.

The Kootenai County Parks and Waterways Advisory Board (Advisory Board) has an application process for those who wish to request the placement of regulatory markers or buoys on public waters within the County. The attached application forms must be completed and submitted to the Advisory Board for consideration. Completed applications must be received 10 working days prior to the monthly meeting of the Advisory Board to be placed on the agenda for that month. The Advisory Board is scheduled to meet on the third Monday of each month. It is recommended that at least one spokesperson be present to represent your application to the Advisory Board.

The Advisory Board does not formally approve or deny requests for the placement of regulatory markers. The Advisory Board has only the capacity to make recommendations regarding requests to the Kootenai County Board of Commissioners (BOCC). If the Advisory Board does not support a request, the applicant has the right to present their application to the BOCC.

The Advisory Board will consider the following in making their recommendation to the BOCC.

- Does the request provide a substantial contribution to the increased safety for the boating public at large and other water users?
- Will the applicant cover all costs of installation, future maintenance, replacement and permitting?
- The Advisory Board may ask for other department or agency comments.
- Other options in lieu of the specific request.
- Board's considered opinion and historical precedents.

BOCC approved applications will be forwarded to the County Parks and Waterways (P&W) Department who will complete and submit an application for regulatory markers/buoys permit to the Idaho Department of Lands (IDL). IDL requires all permit applications be submitted by another governmental agency (City, County, State or Tribe). P&W staff will determine the appropriate permits required to place the regulatory markers. Please understand that not all permits are automatically approved by the agency which has permit authority. In most cases an Idaho Department of Lands Encroachment Permit is approved within 30 days unless contested.

All approved permits will be subject to a bi-annual review process to determine if the regulatory marker/buoy continues to meet the consideration of initial approval.

**Costs:** If the BOCC approves the request, P&W staff will review the application and determine the costs associated with the purchase and installation of the markers. The applicant will be responsible for all costs associated with the request to include purchase, installation, future maintenance and replacement of the regulatory marker(s). The applicant cannot maintain or hire others to maintain the buoys on their behalf. All work must be completed by P&W staff or a licensed marine contractor hired by P&W.

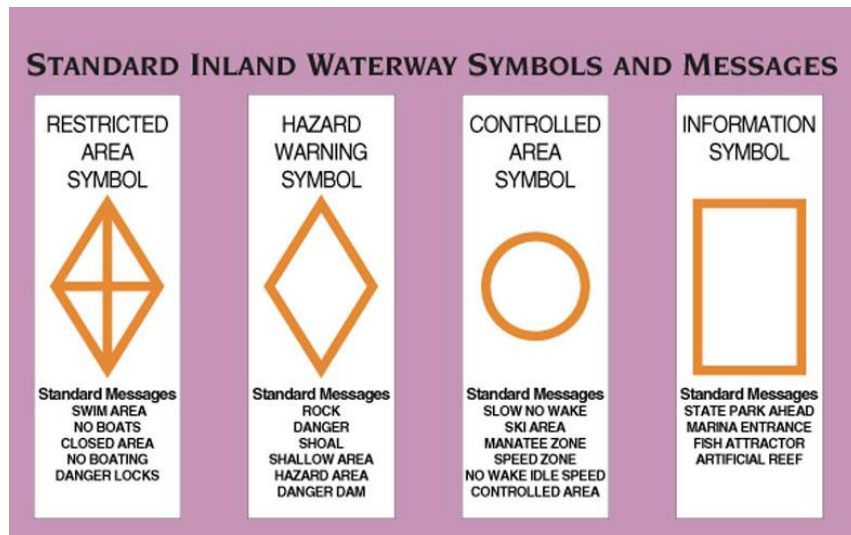
# KOOTENAI COUNTY WATERWAYS REGULATORY MARKER APPLICATION

<b>1. APPLICANT INFORMATION</b>		
Applicant or Entity Name:	Telephone Number:	Fax Number:
Contact Name:	E-Mail:	
Applicant Mailing Address:	City:	Zip Code:

**3. TYPE OF APPLICATION** Kootenai County uses controlled area, hazard warning, and restricted area symbols and messages only. Please restrict your request to the types of symbols and appropriate messages on this list.

**Number and type of Regulatory Marker:**

- \_\_\_ Slow No Wake
- \_\_\_ Hazard
- \_\_\_ Shallow Area
- \_\_\_ Swim Area
- \_\_\_ No Motorized Vessels
- \_\_\_ Other



**2. PROPOSED LOCATION-** Please indicate the **waterway** and the location of the proposed regulatory markers in relation to the **nearest public access facility**. This can be any type of **government** or **public** agency facility. For example, if you are requesting a "Slow No Wake" marker upstream of the Idaho Department of Fish and Game (IDFG) boat launch on the Coeur d'Alene River, you might say "*The proposed regulatory marker will be located in the center of Coeur d'Alene River channel 100 yards east of the IDFG public launch, located near Hwy. 97 and Blue Lake Rd.*"

**Street Address or Assessor's Description.** (Tax No. or Subdivision, Lot & Block No.) If the property is undeveloped and the physical address is not known then the tax number of Subdivision, Lot & Block Number should be used.

**3. TYPE OF FACILITY**(near the proposed location)

- Private Home/Property
- Home Owners Association
- Private Marina
- Public Facility
- Other :

**Name of Owner:**

Is this facility open to the general public?  Yes  No

Estimate Percent (%) of Use:  Private  Public

List Type of improvements available for **public** use:

Restaurant/Bar:

Restrooms:

Convenience Store:

Fuel:

Boat Launch:

Marine Pump-Out:

Overnight Moorage:

Camping:

Other:

**4. NARRATIVE: State the primary need for Regulatory Marker (ie: Safety (physical obstructions, blind corners, etc.) Congestion; High demand or use by public boaters, etc):** You may attach a typed narrative.

**5.PROJECT COSTS**

If the BOCC approves the request, P&W staff will review the application and determine the costs associated with the purchase and installation of the markers. The applicant will be responsible for all costs associated with the request to include purchase, installation, future maintenance and replacement of the regulatory marker(s). The applicant cannot maintain or hire others to maintain the buoys on their behalf. All work must be completed by P&W staff or a licensed marine contractor hired by P&W.

**I (the applicant) understand that I will be responsible for all costs associated with this request to include purchase, installation, future maintenance and replacement costs of the regulatory marker(s). I also understand that all purchasing, installation, maintenance and repairs will be conducted by Kootenai County Parks & Waterways or a licensed marine contractor hired by Kootenai County Parks & Waterways and that I am NOT authorized to maintain, repair or move the regulatory buoys.**

\_\_\_\_\_  
Applicant's signature

**6. REQUIRED APPLICATION ATTACHMENTS**

<input type="checkbox"/>	<b>One (1) original application</b>
<input type="checkbox"/>	<b>Location/Site Map-</b> Include, at a minimum, the following: the body of water, the nearest named public roads, and the nearest public boating facility within five miles by water, if one exists.
<input type="checkbox"/>	<b>A recent aerial photo-</b> Use Google Earth or visit the following link for aerial photos. <a href="http://kcearth.kcgov.us/map/default.html">http://kcearth.kcgov.us/map/default.html</a>
<input type="checkbox"/>	<b>Proposed location of regulatory markers-</b> (Shown on aerial photo preferred) showing distances drawn to scale from property lines, shoreline, docks or other structures. Also, if known, identify the depth of water during normal summer pool at the proposed marker location(s).
<input type="checkbox"/>	<b>Letters of support to your proposal-</b> You may consider discussing your proposal with adjacent landowners, user groups, neighborhood associations, and local government and law enforcement and ask if they would support your request in writing.

**APPLICANT SIGNATURE**

\_\_\_\_\_  
Print/Type Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Please return the application to Kootenai County Parks and Waterways, 10905 N. Ramsey Rd Hayden, Idaho 83835. Contact our office at (208) 446-1275 for more information.**