

# BY-LAWS OF THE KOOTENAI COUNTY SNOWGROOMER ADVISORY BOARD

## Article I--General

**1.1 Authority.** These bylaws have been adopted pursuant to authority of the Kootenai County Board of Commissioners pursuant to Idaho Code Section 67-7107. These by-laws supercede and replace any previous by-laws entered into by the Kootenai County Snowgroomer Advisory Board.

## Article II--Name and Territory

**2.1 Name.** This group shall be known as the Kootenai County Snowgroomer Advisory Board (hereinafter called the "KCSAB")

**2.2 Territory.** The jurisdiction of the KCSAB shall be within the territorial designations of Kootenai County, Idaho.

## Article III--Purposes and Responsibilities of the KCSAB

**3.1 Purpose.** The purposes of the KCSAB shall be as follows:

3.1.1 to advise the County in providing quality, groomed, snowmobile trails and the establishment and maintenance of parking and unloading areas for public recreation and enjoyment within Kootenai County, Idaho pursuant to Idaho Code Section 67-7107;

3.1.2 to advise the County in cooperation with local state and federal agencies in providing snowmobile related recreation within Kootenai County;

3.1.3 to recommend long-range general direction and goals relating to the County's available snowmobile recreation opportunities;

3.1.4 to promote standards of snowmobile safety;

3.1.5 to promote respect for Idaho's beautiful and scenic landscapes and wildlife through responsible snowmobiling practices.

**3.2 Responsibilities.** The responsibilities of the KCSAB shall be as follows:

3.2.1 To advise the County in maintaining a working budget for the Snowgroomer program.

3.2.2 Annually, in November, submit to the Commissioners a prioritized list of projects and objectives for the coming year, including, where applicable, at least a rough estimate of the resources that will be needed for each.

3.2.3 Maintain contact with the Snowgrooming Boards of adjacent counties to promote cooperative projects where feasible.

- 3.2.4 Solicit public input of ideas and snowgrooming problem areas.
- 3.2.5 Assist in the implementation of an ongoing effort to better inform the public regarding such matters as snowmobile safety, snowmobile related ordinances, snowgrooming projects, snowgrooming funding sources and distribution, etc.
- 3.2.6 Board members will be assigned, on a rotational basis, to visit the sites of problem areas, proposed projects, and recently completed projects.
- 3.2.7 Board members will be assigned, on a rotational basis, to attend selected meetings of the various user groups, and the snowgrooming boards of adjacent counties.

#### **Article IV---Membership and Meetings**

**4.1 Membership.** With the concurrence and appointment assistance of the Kootenai County Commissioners, the KCSAB shall maintain a Board roll of not less than seven members with two alternates.

**4.2 Meetings.** The KCSAB will normally meet once per month in public forum complying with all Idaho Open Meetings Laws. All official business and voting will be accomplished at public meetings.

4.2.1 The Board may also meet together for weekly meetings as necessary for information; no official business may be transacted at weekly administration meetings.

**4.3 Attendance.** If a member misses 1/3 of the regular monthly public meetings a vote may be taken by the members present recommending the removal of that member to the Kootenai County Commissioners upon a quorum vote.

**4.4 Quorum.** Four members of the board and/or alternates shall constitute a quorum for voting purposes.

**4.5 Voting.** All decisions at any meeting of the KCSAB shall be by majority vote of those present and voting. Each member shall have one (1) vote only, and no voting by proxy shall be allowed.

**4.6 Alternates.** In the absence of any member an alternate shall take that members place and have voting rights.

**4.7 Vacancies.** If a vacancy exists on the KCSAB the members shall make a recommendation of a candidate to the Kootenai County Board of Commissioners to fill that vacancy.

**4.8 Removal of Members.** The KCSAB may recommend the removal of any member or alternate, with or without cause, to the Kootenai County Board of

Commissioners if it is determined that said removal is in the best interest of the KCSAB upon a quorum vote.

**Article IV--Officers**

**5.1 Officers.** The officers of the KCSAB shall be the Chair and Vice Chair. The Chair and Vice Chair shall be elected by the members of the KCSAB at the first meeting of the snowgrooming season.

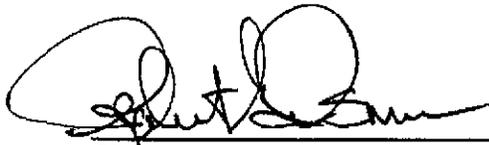
**5.2 Chair.** The Chair shall preside at all meetings of the KCSAB.

**5.3 Vice Chair.** At the request of the Chair, or in the event of his or her absence, disability or conflict of interest, the Vice Chair shall perform any and all duties of the Chair.

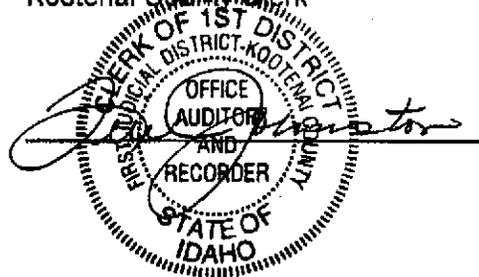
**5.5 Removal of Officers.** The KCSAB may recommend the removal of any officer, with or without cause, to the Kootenai County Board of Commissioners if it is determined that said removal is in the best interest of the KCSAB upon a quorum vote.

Dated this 7<sup>th</sup> day of April, 2008.

KOOTENAI COUNTY SNOWGROOMER  
ADVISORY BOARD

  
\_\_\_\_\_  
Chair

ATTEST:  
Daniel English  
Kootenai County Clerk



Dated this 15<sup>th</sup> day of April, 2008.

KOOTENAI COUNTY BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Elmer R. Currie, Chairman