

RESOLUTION 2016-60

County Fairgrounds

WHEREAS, Idaho Code §22-201 grants the power to the Board of Commissioners to create a county fair board for the purpose of conducting county fairs; and

WHEREAS, the Kootenai County Board of Commissioners (“BOCC”) established a county fair board in 1937 for this purpose; and

WHEREAS, Idaho Code §31-822 defines the powers and duties of the BOCC with regard to acquisition and maintenance of property purchased for fair purposes and doing all other things necessary for holding county fairs; and

WHEREAS, by Resolution, the BOCC set forth specific jurisdiction related to the activities and operations of the Kootenai County Fairgrounds (“Fairgrounds”) on July 17, 1968; and

WHEREAS, the BOCC acknowledges the necessity of revising the described Resolution in order to reference current policies, procedures, and delegation of duties related to the Fairgrounds use and oversight;

NOW, THEREFORE, IT IS HEREBY RESOLVED by this Kootenai County Commission that the Fairgrounds shall continue to operate and be maintained as a twelve month facility, with the Fair Board to serve in an administrative capacity for: the preparation, conducting, and disbanding of the annual County Fair; the continual staffing and personnel management of Fairgrounds staff; and the daily business activities related to administration, including Fairgrounds use and event planning, financial processes, and routine grounds maintenance; and

FURTHER that, in order to support the role of the Fair Board and to ensure that the BOCC has met the statutory responsibilities as defined within Idaho Code, the County Buildings and Grounds Director shall be given primary responsibility for oversight of all projects related to the physical upgrades of all Fairgrounds structures as well as any and all new capital and non-capital construction and remodel projects; and

FURTHER that all capital projects undertaken at the Fairgrounds, which are in excess of statutory dollar thresholds, shall be reviewed by a designee of the Fairgrounds and the Buildings and Grounds Director to ensure that all statutory requirements are in accordance with Idaho Code; and

FURTHER that all purchases that exceed statutory levels shall also be conducted in accordance with Idaho Code; and

FURTHER that the Fair Board shall endeavor to upgrade or replace the software used for accounting and budgeting (including self-earned and donated revenue), in order to increase transparency, enhance financial planning efforts, and improve processes between the County and the Fairgrounds. Likewise, the Fair Board and BOCC shall make provisions for regular review of accounts and internal controls to ensure use of best financial practices and adherence to Idaho Code; and

BE IT HEREBY FURTHER RESOLVED that this shall be enacted to supersede that Resolution dated July 17, 1968 (recorded in Book Q, Page 481 in the County Recorder's Office) and as an amendment to Resolution 91-62, Resolution 91-71, and Resolution 2000-82, which shall remain in effect.

Upon a motion to adopt the foregoing Resolution made by Commissioner _____, seconded by Commissioner _____, the following vote was recorded:

Commissioner Stewart:
Commissioner Eberlein:
Chairman Green:

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the _____ day of _____, 2016.

**KOOTENAI COUNTY
BOARD OF COMMISSIONERS**

**ATTEST:
JIM BRANNON, CLERK**

Daniel H. Green, Chairman

By: _____
Deputy Clerk

Marc Eberlein, Commissioner

David Stewart, Commissioner