

Resolution 2012-06
Classify Records/ KCSD

(Classification of Records of the Kootenai County Sheriff's Department/Use of Force)

WHEREAS, *Idaho Code* §31-871 requires county records be classified as permanent, semi-permanent, or temporary; and

WHEREAS, *Idaho Code* §31-871 defines permanent records, semi-permanent records, and temporary records, and further allows for records not included within those definitions to be classified as permanent, semi-permanent or temporary by the Board of County Commissioners; and

WHEREAS, *Idaho Code* §31-871 provides that permanent records shall be retained for not less than ten (10) years; semi-permanent records shall be retained for not less than five (5) years after the issuance or completion of the matter contained within the record; and temporary records shall be retained for not less than two (2) years;

NOW THEREFORE, IT IS HEREBY RESOLVED that the use of force reports which are maintained by the Kootenai County Sheriff's Department be classified as semi-permanent records and incorporated by reference within this Resolution.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner _____, seconded by Commissioner _____, the following vote was recorded:

Commissioner Nelson:
Commissioner Green:
Chairman Tondee:

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 24th day of January, 2012.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS

ATTEST:
CLIFFORD T. HAYES, CLERK

W. Todd Tondee, Chairman

By:_____

Daniel H. Green, Commissioner

Jai Nelson, Commissioner