

RESOLUTION NO. 2011-128

**CLASSIFICATION OF COUNTY RECORDS OF THE KOOTENAI COUNTY
PROSECUTING ATTORNEY, CIVIL DIVISION**

WHEREAS, *Idaho Code §31-871* requires county records be classified as permanent, semi-permanent, or temporary; and,

WHEREAS, *Idaho Code §31-871* defines permanent records, semi-permanent records, and temporary records, and further allows for records not included within those definitions to be classified as permanent, semi-permanent or temporary by the Board of County Commissioners; and,

WHEREAS, *Idaho Code §31-871* provides that permanent records shall be retained for not less than ten (10) years; semi-permanent records shall be retained for not less than five (5) years after the date of issuance or completion of the matter contained within the record; and, temporary records shall be retained for not less than two (2) years.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the county records and files identified on Exhibit "A" attached hereto and made a part hereof by reference (archive boxes numbered 120, 121, 122, 123, 124, 125, 126, 127 and 161), are presently in the possession of the Kootenai County Prosecuting Attorney, Civil Division, and such records are classified as permanent, semi-permanent and/or temporary, as indicated thereon.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner _____, and seconded by Commissioner _____, the following vote was recorded:

- Commissioner Nelson:
- Commissioner Green:
- Chairman Tondee:

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of County Commissioners of Kootenai County, Idaho, on the 22nd day of November, 2011.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS

ATTEST:
CLIFFORD T. HAYES, CLERK

W. Todd Tondee, Chairman

By: _____
Deputy Clerk

Daniel H. Green, Commissioner

Jai Nelson, Commissioner