

RESOLUTION NO. 2011-90

**Delegation Of Authority To The Manager Of The Office Of Emergency Management
Upon Activation Of The Emergency Operations Center**

WHEREAS, Idaho Code §46-1009 mandates each county in the state of Idaho to provide a disaster agency which has jurisdiction over the entire county and is designated to facilitate the cooperation and protection of that county in the work of disaster prevention, preparedness, response and recovery; and

WHEREAS, Kootenai County fulfills this mandate through the Kootenai County Office of Emergency Management (OEM); and

WHEREAS, the OEM Manager responds to all emergencies and disasters in the County at the request of local municipal and county officials or direction of the Board of County Commissioners (Board); and

WHEREAS, major emergencies and disasters require the activation of the County Emergency Operations Center (EOC) to support emergency operations; and

WHEREAS, the duties of the OEM Manager includes activating, staffing and managing all activities within the EOC to ensure all functions are performed;

NOW THEREFORE, BE IT HEREBY RESOLVED the OEM Manager and his or her OEM and/or EOC designees are appointed by the Board to activate and manage EOC operations in support of emergency or disaster operations before, during, and after any local emergency or disaster, whether or not a local disaster emergency has been declared. Such authority shall include the following:

Upon activation of the EOC, the OEM Manager shall become the EOC Manager and, along with his or her OEM or EOC Manager designee(s), shall ensure that the EOC is capable of running 24 hours per day, 7 days per week, or as otherwise necessary to coordinate local, state and federal agencies, and businesses during a disaster or emergency; and

The EOC Manager, acting as the designee of the Kootenai County Board of Commissioners, shall have the authority to manage funds in conjunction with the County Auditor as further set forth below, to activate mutual aid and support agreements, to maintain liaison with incident command, County elected officials, municipalities, adjacent counties, and state and federal agencies as necessary, and to coordinate the support response and recovery activities necessary to cope with any disaster or emergency; and

The EOC Manager shall have the authority to expend disaster/emergency funds in the amount of \$10,000 per day to procure resource requests necessary to respond to emergencies and disasters in the County; and

The EOC Manager shall contact the Board to request additional spending authority when resource requests received at the County EOC exceed the \$10,000 per day spending authority; and

The EOC Manager shall provide periodic EOC situation updates to the Board as necessary, and will recommend to and assist the Board in prioritizing work and allocating scarce resources; and

The EOC Manager shall ensure the forwarding of reports and damage and injury assessments to state and/or federal agencies as required;

The EOC Manager shall coordinate with Incident Command and the Board on the release of information to the news media and public through the County Public Information Officer; and

The EOC Manager shall coordinate with the Sheriff's Department and the Board to activate the Emergency Alert System and/or other emergency notification systems to initiate emergency warnings to the public as deemed necessary; and

The EOC Manager shall provide support to the Incident Commander as required in a manner consistent with the authority granted in this Resolution or as directed by the Board; and

The EOC Manager shall advise the Board as to the need to declare a local disaster emergency or to request a declaration of a disaster emergency by the Governor of the State of Idaho; and

The EOC Manager shall forward disaster emergency declarations to the State as directed by the Board.

BE IT FURTHER RESOLVED that any conflicting prior resolutions or other prior actions of the Kootenai County Board of County Commissioners are hereby superseded, and that any such conflicting resolutions or other actions are hereby repealed.

Upon a motion to adopt the text of the foregoing Resolutions made by Commissioner _____, seconded by Commissioner _____, the following vote was recorded:

Commissioner Green:
Commissioner Nelson:
Chairman Tondee:

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 6th day of September, 2011.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS

ATTEST:
CLIFFORD T. HAYES, CLERK

W. Todd Tondee, Chairman

By: _____
Deputy Clerk

Daniel H. Green, Commissioner

Jai Nelson, Commissioner